

TOWERSEY PARISH COUNCIL

Clerk: Mrs Jo Wills

Cllr's Davis, Jackson, Stephenson, Nutley, Byrne

MINUTES of the Annual Meeting of Towersey Parish Council held in
War memorial Hall at 7.30pm on Tuesday 5th June 2018

2018 Annual Meeting of the Parish Council

Apologies for absence: None

Declaration of Interests: None

Election of Chairmen for Towersey Parish Council: Cllr Mark Davis

Proposal: Cllr Stephenson

Seconded by: Cllr Byrne

Declaration of Acceptance of Office was completed and signed by Cllr Davis

Appointment of Vice Chairmen for Towersey Parish Council: Cllr Ashley Byrne

Proposal: Cllr Nutley

Seconded by: Cllr Davis

Appointment to Outside Bodies to be allocated:

OALC: Jo Wills (Clerk)

Playing Fields Management Committee: Cllr Stephenson

Memorial Hall Committee: Cllr Jackson

Deane's Charity – 2 councillors: Cllr Davis, Cllr Stephenson

Fringe Committee: Cllr Byrne, Cllr Nutley

Allotment Committee: Cllr Stephenson

To confirm HMRC rules as an employer:

Sub-committee for HR enquiries required (3 councillors): Cllr Davis, Byrne, Jackson

Sub-committee for disciplinary procedures required (2 councillors): Cllr Davis, Byrne

Sub-Committee for disciplinary appeal required (3 councillors): Cllr Stephenson, Nutley, Jackson

Custodians of the following:

To confirm location of Historical Papers: Cllr Davis

To confirm location of Historical maps and accounts: Jo Wills (Clerk)

To confirm location of Bells, music and gloves (as Insured by the Council): Anne Clarke

To confirm quantity of items held in Thame Museum: 34 items – renewal April 2023

To confirm Thame Museum has: 7 bound copies of Victorian Thame Gazette – renewal Sept 2021

TPC.1 Annual Report from Cllr Mark Davis (TPC)

NHP.1 Annual Report from Towersey Neighbourhood Plan Committee (NHP)

Misc.1 Annual Report from Towersey War Memorial Committee

Public forum section:

No Correspondence was forwarded to the Clerk prior to the meeting to be discussed.

Chairman _____ **Dated** _____