

# TOWERSEY PARISH COUNCIL

Clerk: Mrs Jo Wills

Cllr's Byrne, Davis (Chairman), Jackson, Nutley (Vice Chair) and Stephenson

MINUTES of Towersey Parish Council meeting held on

Tuesday 6<sup>th</sup> September 2016

=====  
Apologies for absence: Cllr Jackson, D/Cllr Lloyd and White

Declaration of Pecuniary Interest & Dispensations: None

**Public Forum Section** – No public were present

**Minutes of the last meeting** dated 12<sup>th</sup> July 2016 were proposed by Cllr Stephenson, seconded by Cllr Davis and signed by Cllr Davis.

**OCC report:** Written report submitted: C/Cllr Wilmshurst reported on the reorganisation of the Council and that progress will be slow. OCC Elections in May 2017 were discussed.

**SODC report:** Written report submitted

## **Planning Matters:**

### **PM.1 Planning Applications were considered:**

**P16/S2110/FUL** Variation of condition 2 and removal of Condition 5 of planning permission number P13/S1474/FUL - Erection of new dwelling and vehicle access retained at Manor Cottage, Manor Road. *Recommendation: No Strong Views – more details on condition 2 required – a decision cannot be made with limited information supplied.*

**P16/S2577/AG** Agricultural Notification. Erection of buildings to house calf's and cows in farmyard at Hareview House, Chinnor Road. *No Comments to be submitted.*

**P16/S2958/HH** Demolition of existing single storey extension and erection of car port, part single storey and part 2 storey extension and renovation of conservatory at Willow Cottage, Chinnor Road. *Recommendation: Approval*

### **PM.2 Planning Permission granted by SODC:**

**P16/S1951/HH** Amendment to planning application P14/S1346/HH. Demolition of part of existing dwelling and outbuilding and erection of single and two storey extensions. (amended bat survey received 12th August) at Home Farm, Manor Road.

**P16/S1186/HH** New entrance gates and walls to existing access from road at The Old Pump House, Kingsey Road

### **PM.3 Planning Refusal Decision by SODC**

**P16/S1280/FUL** Erection of detached two bed bungalow with access, parking and amenity space at Land rear of 9 Thame Road.

### **PM.4 Planning Matters**

4.1 Demolition of property known as The Cottage and erection of 1 new residential dwelling to be known as Fern Brook, Chinnor Road. Noted.

4.2 Erection of 1 new residential dwelling to be named Elmhurst House, Manor Road. Noted.

## **Finance Matters:**

### **FM.1 The payments were proposed by Cllr Davis and seconded by Cllr Nutley:**

Lashlake Nurseries – July and August cut	£200.00
J Wills salary – Quarter 2	£556.80
Post Office Ltd – PAYE	£139.20
Zurich Insurance – annual premium	£396.81
SODC – dog bin empty from 1-4-16 to 30-6-16	£ 37.68
BDO – external audit completion	£120.00
Playsafety Ltd – RoSPA inspection	£105.00

**FM.2** Defib payment of £500.00 – payment not yet made as waiting for final agreement and instruction on cheque.

**FM.3** External audit for 2015-2016 – audit complete – no matter arising. All confirmed as accurate and signed by both internal and external auditors.

**Other Matters**

**OM.1** Towersey Neighbourhood Plan – minutes noted and in the minutes file. Disignation of area now confirmed. The Committee to supply the Clerk with budgets and timescales for prompt application of the grant available.

**OM.2** Work party date – 19<sup>th</sup> November 2016 – 10am – meet at the Village Hall.

Cllr Davis cannot attend so a list is being written of all areas needing attention and passed onto Cllr Byrne, Stephenson and Nutley for organising on the day.

**OM.3** Date of next Full Council meeting:

**18-10-16 at 7.30pm**

Items to be discussed at the next meeting –  
Budget and Precept for 2017-2018

**Chairman \_\_\_\_\_ Dated 18-10-16**