

# **TOWERSEY PARISH COUNCIL**

**Clerk: Mrs Jo Wills**

Cllr's Byrne, Davis (Chairman), Jackson, Nutley and Stephenson

**MINUTES** of Towersey Parish Council meeting held on

**Tuesday 5<sup>th</sup> June 2018**

=====

Apologies for absence: D/Cllr Lloyd, D/Cllr White, C/Cllr Matelot

Declaration of Pecuniary Interest & Dispensations: None

**Public Forum Section** – 12 members of the public were present.

A question was asked to the Council as to why the rope swing in the Church had been removed. Cllr Davis explained that this was not a TPC decision as not TPC land, it is understood that it had been removed due to safety concerns for the children using the swing. It was agreed that alternative locations would be investigated.

**Minutes of the last meeting** dated 24<sup>th</sup> April 2018 were proposed for approval by Cllr Stephenson, seconded by Cllr Byrne and signed by Cllr Davis.

## **Planning Matters:**

### **PM.1 Planning Applications to be considered:**

None

## **Finance Matters**

### **FM.1 Invoices for payment were proposed by Cllr Davis and seconded by Cllr Nutley:**

ICO registration - 26-4-18 to 25-4-19	£ 35.00
A. Byrne – TNHP expenses	£206.40
Helpful Hiring's – Playing field mow hire	£ 89.64
Lashlake – grass cutting	£100.00
Fane Accountancy – Internal audit completion	£ 86.40

### **FM.2 Finance communications**

FM2.1 End of year accounts –All approved by internal auditor. No matters arising.

FM2.2 End of year accounts –The annual governance statements were approved.

FM2.3 End of year accounts –The accounting statements were approved–signed by Cllr Davis

## **PO.1 Policies for approval**

### **GDPR Compliance – Policies for proposal for approval**

1 Social media and electronic communication policy signed by Cllr Davis

2 Privacy Statement policy signed by Cllr Davis

3 Information security incident policy signed by Cllr Davis

4 Information protection policy signed by Cllr Davis

5 General Data protection awareness – each Councillor signed a copy

6 Risk Assessment signed by Cllr Davis

7 Data Protection Policy signed by Cllr Davis

8 Each TPC Councillor now has a TPC email address

9 ICO registrations is confirmed

## **Other Matters**

**OM.1** The playing fields are in the process of enquiring about ownership. It is understand that members of the committee are contacting a local solicitor for information.

**OM.2** The Clerk to contact OCC Highways to enquire about scheduled dates for grass cutting along the main routes as the grass is very long now.

**OM.2** Next meeting date: 17<sup>th</sup> July 2018

Agenda items: Tree swing, installation of bin, update on work party.

**CHAIRMAN** \_\_\_\_\_ **DATED** \_\_\_\_\_